



Skillful Friends

General Terms of Conditions (GTC)

Participation in the afternoon programs organized by **Skillful Friends**, tailored specifically to the needs of children, is subject to the following conditions:

1. Program Procedures

- 1.1. **Skillful Friends** provides quality educational services for school children (hereinafter referred to as “**Student**”) in accordance with the characteristics described on the relevant sections of the website at www.skillfulfriends.hu (hereinafter referred to as the “**Website**”), as agreed upon during enrollment by the parent or legal guardian representing the Student (hereinafter referred to as “**Parent**”). **Skillful Friends** declares that it possesses the necessary expertise for fulfilling its educational duties and performs its tasks with due care, in accordance with the needs of the children and applicable laws. This contract applies to all Students of **Skillful Friends** equally.
- 1.2. All of our open-ended programs for children (i.e., continuously progressing through consecutive semester-based periods) follow the school semesters (fall or spring). Unless otherwise specified by the program agreement, one program consists of 16 double sessions within a semester. Each session is equivalent to a 2 x 45-minute lesson. Our programs take place at scheduled times, which form part of the "School Year Schedule" announcement, published by **Skillful Friends** before the start of the given semester and made available to Parents upon request.
- 1.3. Programs are led by teachers (hereinafter referred to as “**Teachers**”) selected, prepared, and employed by **Skillful Friends**. These Teachers work from a curriculum developed by **Skillful Friends** and follow the instructions of the professional director and founder of **Skillful Friends**.
- 1.4. **Skillful Friends** ensures that the number of regularly participating Students (hereinafter referred to as the “**regular group size**”) remains within the pre-announced limits. **Skillful Friends** reserves the right to start the program with a smaller group size at its discretion. Only enrolled Students, Teachers, and observers appointed by **Skillful Friends** (founder, professional director) may participate in the programs.
- 1.5. **Skillful Friends** regularly introduces new materials, teaching tools, and methodological innovations during its programs. **Skillful Friends** reserves the right to make unilateral modifications to the content of the educational materials or the sequence of the modules based on experiences during the semester if justified by educational considerations.



2. Registration and Enrollment Process

- 2.1 Registration for the programs can be done via the registration form available on the Website, within the specified time frame. The Parent is responsible for the accuracy and correctness of the information provided. **Skillful Friends** is not liable for any damages resulting from incorrect data submitted. The Parent selects the program(s) for which they wish to enroll the Student.
- 2.2 After submitting the registration form, **Skillful Friends** will send a confirmation email within a maximum of 2 working days to the contact email address provided. The Student's place in the program will be reserved at the same time.
- 2.3 Once the group reaches the minimum required size for the program, **Skillful Friends** will notify the Parent that the program will start. At this point, the Parent is obligated to pay the program fee in accordance with Section 3 of this agreement. If the selected group has already reached its capacity, the Student will be placed on a waiting list, and if spots become available, they will be filled in the order of the waiting list. If no spots become available, but the waiting list reaches the minimum size required to start a new group, **Skillful Friends** will notify the Parent and start a new group.
- 2.4 If the selected program does not reach the minimum required size, **Skillful Friends** may decide not to start the program. In such a case, the Parent will not be obligated to pay any fees and cannot claim compensation but may choose to enroll the Student in another program offered by **Skillful Friends**.
- 2.5 If the Parent has already submitted the registration but has not yet received notification that the program will start, they may withdraw from participation without any consequences. The Parent must notify the school in writing (via email). Both parties accept email communication as valid.

3. Payment

3.1 The fee for the programs is HUF 202,500 per student per semester, **payable in five monthly installments of 39,900 HUF**. For one-time payments, **with a semester commitment, the fee is 190,000 HUF**. Payment must be made before the start of the semester. **For an annual commitment**, consisting of 32 double sessions (64 lessons), **the annual fee is 370,000 HUF**.

The above-mentioned fees remain the same for each month, regardless of how many Sessions are scheduled for a given month. Any refunds due to a cancelled Session during the course, caused by unforeseeable reasons, will be credited in the final monthly fee of the course. **Skillful Friends** reserves the right to provide occasional discounts at its discretion, which will be recorded in a contract between the Parent and **Skillful Friends**. Given that the Parent has committed to paying the tuition fee for the entire semester (in monthly installments), the Parent is obligated to pay the full semester's fee by the date of the last session of the semester.



3.2 Payment method: **bank transfer**. The Parent must transfer the program fee to the Skillful Friends bank account (mentioning the child's name in the payment reference). Cash payments are not accepted.

The Parent is required to transfer the session fee to the **Skillful Friends** bank account (the child's name must be indicated in the reference field).

Payment in cash is not possible. The invoice will be sent electronically by **Skillful Friends** to the Parent via email, attached to the payment confirmation, after the payment has been credited to the School's account. The email will be sent to the addresses provided on the registration form.

3.3 In the case of late payment, **Skillful Friends** will send a reminder to the Parent for settling the outstanding balance. If the payment is not made within three working days of the reminder, the Student's participation in the session may be restricted, and in this case, the Teacher is not obligated to record the session on video.

4. Missed Sessions and Makeup Sessions

4.1 The Parent is obligated to pay the full fee even if the Student is absent from a session for any reason, and there is no possibility of requesting a refund for the fees already paid. If the Student cannot attend a session and the Parent informs the Teacher at least one hour before the session start time – in writing – the Teacher will record the online session and send the video to the Parent's email address. In this case, the session can be made up at home at any time using the online video material. Since the child will have access to the full two-hour session led by the Teacher, the session will be considered made up, and the fee is non-refundable.

4.2 The School is responsible for providing a substitute teacher with the appropriate qualifications in case the Teacher is absent or ill. The session conducted by the substitute Teacher will be considered a full session, and no refund will be provided.

4.3 If a session is canceled due to an error by **Skillful Friends** or force majeure, **Skillful Friends** will schedule a makeup session at a different time. If the Student cannot attend the makeup session, the Parent may request that the proportional fee for the missed session be credited toward the last month's fee of the course; no other claims for compensation can be made due to the missed session.

5. Cancellation and Course Termination

5.1 The contract is valid for the current school semester (the duration of which is defined by the official academic calendar). The Student cannot withdraw from participation during the semester. If the fee is paid in monthly installments or if a semester commitment (lump-sum payment) is made, the semester fee is non-refundable after September 8, 2025, for the fall semester, and after February 6, 2026, for the spring semester, and no claims for compensation can be made by the Parent.



If, for any reason, the Student does not wish to begin the second semester at **Skillful Friends** under a **yearly commitment** (lump-sum payment), the Parent must notify **Skillful Friends** in writing by January 26, 2026, at the following email address: info@skillfulfriends.hu. Cancellation conditions: If the spring semester is canceled by January 26, 2026, the spring semester fee of 160,000 HUF – without the loyalty discount – will be refunded to the Parent, and the contract will terminate without further legal consequences at the time of the last session of the fall semester. After January 26, 2026, the yearly commitment period becomes irrevocably effective, during which no refund will be available.

5.2 **Skillful Friends** reserves the right to discontinue a session during the semester, if necessary, due to changes in group size or other reasons. In this case, the School will calculate the remaining portion of the fee for the canceled sessions proportionally, and the paid amount will be refunded to the Parent or credited toward the fee of another session as requested by the Parent. No claims for compensation can be made due to the discontinued session.

5.3 **Skillful Friends** may establish minimum academic requirements (e.g., the ability to read and write, etc.) for participation in specific sessions or for advancing to a higher-level course after completing the current one. **Skillful Friends** may decide that if the Student does not meet the minimum academic requirements for the next semester during the semester's sessions or fails to achieve the necessary level of progress to complete the current course (e.g., due to a high number of absences), the Student will not be allowed to continue in the spring semester. In such a case, **Skillful Friends** may suggest another session. If a yearly commitment was made, the spring semester fee – without the loyalty discount – (160,000 HUF) will be refunded to the Parent.

6. Other Provisions

6.1 The professional materials and teaching content presented during the sessions are the property of **Skillful Friends** and may not be shared with third parties without written permission from **Skillful Friends**.

6.2 Photography or video recording during the sessions is only permitted with prior approval from **Skillful Friends**. Photos and videos taken during the sessions are the property of **Skillful Friends**. **Skillful Friends** reserves the right to take photos or videos during the sessions, which may be featured on **Skillful Friends** own platforms or external platforms.

6.3 Privacy Policy: **Skillful Friends** handles any personal data obtained in accordance with the prevailing legal regulations, as detailed in its Privacy Policy. The Privacy Policy is available on the **Skillful Friends** website and can be provided to Parents upon request. By signing the contract, the Parent agrees not only to the participation conditions outlined in the contract but also to the terms in the Privacy Policy and the School Policy.

6.4 The Parent consents that, during the use of online platforms (cloud-based software) utilized in the course of education, and where necessary for educational purposes, the Students, with the assistance of the Teachers, may create user accounts to store data generated during the sessions. This does not constitute unauthorized sharing of personal data with third parties.



6.5 This contract includes the current **Skillful Friends** School Policy (hereinafter referred to as the "**School Policy**") and the Student's registration form. The Student is required to comply with the provisions of the School Policy; severe violations (see School Policy) may result in the Student being excluded from further participation in the course, in which case no refund of the course fee will be provided. The School Policy is available on the **Skillful Friends** website and can be provided to Parents upon request.

6.6 Parents are required to return a signed copy of the contract to **Skillful Friends** via email at info@skillfulfriends.hu.

6.7 All matters not regulated by this contract are governed by the current Civil Code.

Effective: from June 16, 2025, until further notice.